

Fulton Public Library
Board of Trustees

March 27, 2023

Attendance:

Trustees Present: Ellen Himes President, Sarah Fay, Donna Jones, Pat Kush, Dennis Merlino, Carolyn Mosier, Kathy Sipling

Also present: Caroline Chatterton, Librarian; Deborah Standish, Treasurer; Maria Fazzini, (via zoom)

Trustees Absent: David Phares

Call to order: The meeting was called to order at 4:02 PM by President Ellen Himes.

Adoption of Agenda:

No objections or amendments to the agenda. Approved as presented.

Public Comments: None

Approval of Prior Board Meeting Minutes and Agenda:

Meeting minutes of February 27 approved with no corrections.

Review Financial Reports:

Any questions were deferred to Deborah Standish, Treasurer. There was a discrepancy with the figures for Brodart that will have to be cleared up with Sandy.

Library Director's Report:

Caroline Chatterton presented the Library Director's Report (see attached). Caroline reported that things are hopping with circulation. Hoopla is very popular. We are seeing an increase in traffic to our library events. We are choosing another Battle Book "Crenshaw" by Katherine Applegate for the Kids' Book Club.

Jeff the Magic Man drew a big crowd at the library. Brianna held a Teen Donut Decorating event. Brianna and Caroline attended the Fulton Family Fun Day and made some community connections. They visited Girls Rock at the YMCA and did a spring planting craft.

Caroline attended an Advanced Book Repair Workshop at Syracuse University. She and Brianna will be attending the Youth Services Section Conference in Lake George April 27 – 28.

Committee Reports:

- **Capital Campaign:** Kathy reported that the committee met on March 8. We have started a Spring Basket Raffle upstairs. The Library Chicken BBQ will be on May 20 with Frickin' Chicken at the Polish Home. We will have some raffles and a bake sale too.

The committee met with Jim Farfaglia who had some great ideas for our June 20 Book Faire in the park next door to the library. We will have local authors, local bookstores, our own used book sale, wine tasting and food trucks.

- Finance: Carolyn reported that the committee will meet again in April.
- Grant: Ellen reported that she will meet with Dan Fey about the Community Room project and getting started. We have received the money for the ramp, we just have to meet with the city for the final go-ahead. Caroline has met with some window companies to give us estimates on replacement windows. We are also looking into quotes for air conditioning.
- LRSP: no report but Carolyn related some dates and times of good NCLS programs that would be of interest to the Board.
- Policy: Dennis reported that the committee will meet again in April.
- Personnel: no report
- Safety/Maintenance Committee: Donna said the committee is working on windows, roof and ramp.

Unfinished Business:

- Community Room estimate. Ellen reported that she will meet with Dan Fey about the Community Room project and getting started.
- Main Floor Renovation update: Caroline has met with Janelle Bossuot from Educational Furnishings and her office furniture representative to discuss details regarding furniture, laminate, and vinyl selections. They are going to work up some color and 3D renderings for us and get a quote by the end of the month.
- Roof: Caroline reported that the City insurance came through with a claim and will cover \$25,096 in damages. Work started on March 23rd and will hopefully be completed soon.

New Business: No new business.

Public Comments: none

The **meeting was adjourned** 5:16 PM by President Ellen Himes

Our next Board meeting is scheduled for Monday, April 24, 2023 at 4:00 PM.

Respectfully submitted,

Kathy Sipling, Secretary