

Fulton Public Library
Board of Trustees
February 27, 2023

Attendance:

Trustees Present: Ellen Himes (via zoom), President, Donna Jones, Pat Kush, Maria Fazzini, Dennis Merlino, Carolyn Mosier, David Phares, Kathy Sipling

Also present: Caroline Chatterton, Librarian, Deborah Standish, Treasurer, and Sharon Dellinger, Chair of the Friends of the Library

Trustees Absent: Sarah Fay

Call to order: The meeting was called to order at 4:00 PM by Carolyn Mosier, representing President Ellen Himes.

Adoption of Agenda:

No objections or amendments to the agenda. Approved as presented.

Public Comments: Sharon Dellinger reported for the “Friends of the Library”. The Friends have formed a membership/PR committee, they have put together a brochure about the Friends group, they voted to accept a new logo and are putting together a membership list. Next Friends meeting is Wednesday, March 1 at 5:30.

Approval of Prior Board Meeting Minutes and Agenda:

Meeting minutes of January 30 approved with no corrections.

Review Financial Reports:

Any questions were deferred to Deborah Standish, Treasurer. We are getting donations in memory of Natalie Carroll. The financial reports and disbursements were approved as presented.

Library Director's Report:

Caroline Chatterton presented the Library Director's Report (see attached). Caroline reported that things are looking up for the month of January. E-media is doing great. We are getting more attendance in our programs. We are starting to get back to pre-pandemic normalcy.

The Winter reading program is winding up. We had a very successful Bingo evening. There were over 100 people at the city hall community room. We may make it an annual program.

There was some discussion about working with Adult Literacy.

Committee Reports:

- **Capital Campaign:** Kathy reported that the committee met on Feb. 13. We decided to have another Chicken BBQ and booked May 20 with Frickin’ Chicken at the Polish Home. We

will have some raffles and a bake sale too. We decided on June 20 for a Book Faire in the park next door to the library. We will have local authors, local bookstores, our own used book sale, wine tasting and food trucks.

- Finance: Carolyn reported that the committee met on Feb 15. They talked about staff raises in the future and looking for an auditor. They are looking into a grant for window replacement. The committee will tweak some budget areas at the 3rd quarter meeting.
- Grant: no report
- LRSP: no report
- Policy: Dennis reported that the committee met and they are looking at policies that are dated 2018 and older. The committee brought three updated policies to the board: Computer and Internet Use Policy, Confidentiality of Records, and Library Wireless Internet Access Policy. Carolyn Mosier moved that we approved the 3 policies and the changes that were made. Kathy seconded and the motion carried. The board also agreed to OK small changes to future policies like spelling and formatting, without the need for Trustee Approval.
- Personnel: no report
- Safety/Maintenance Committee: Donna expressed her concerns about the library roof issues. A window was replaced in the computer room.

Unfinished Business:

- Community Room estimate. Ellen reported that Dan Fey gave an estimate of \$156,000 to move the wall and redo the community room. She is going to meet with Dan on Wednesday. We will probably do some change orders from the original grant. Dennis Merlino motioned to accept Dan Fey's estimate of \$156,000. Carolyn seconded the motion and all approved.
Ellen reported that we did receive a grant to redo the handicap ramp.
- Main Floor Renovation update: Caroline is meeting with Janelle Bossuot from Educational Furnishings on Friday and the plans are moving ahead.
- Roof: Caroline is still working with the city and the insurance company to get some movement on the roof repair.

New Business:

- Mural: Alicia Wilson sent some previews for possible mural ideas. The Board was interested in some lighter drawings and a new quote.

Public Comments: none

The **meeting was adjourned** 5:22 PM by Carolyn Mosier

Our next Board meeting is scheduled for Monday, March 27, 2023 at 4:00 PM.

Our next Friends meeting is March 1, 2023 5:30 PM in the library.

Respectfully submitted,

Kathy Sipling, Secretary