

Fulton Public Library
Board of Trustees

July 18, 2022

Attendance:

Trustees Present: Ellen Himes President, Sarah Fay, Maria Fazzini, Donna Jones, Pat Kush, Dennis Merlino, Carolyn Mosier, David Phares, Kathy Sipling,

Also present: Library Director Caroline Chatterton, and Deborah Standish, Treasurer

Call to order: The meeting was called to order at 4:00 PM by President Ellen Himes.

Adoption of Agenda:

No objections or amendments to the agenda. Approved as presented.

Public Comments: Carolyn spoke on behalf of Craig Abbott. Craig has published a book entitled "Blood and Lust". He will be having a book launch at the Tavern on the Lock on Friday. Pat reported that we received a thank-you from the National Kidney Foundation for the personal donation made in memory of Sandy DeSantis' father Philip.

Approval of Prior Board Meeting Minutes and Agenda:

Meeting minutes of June 27, 2022 approved as presented.

Review Financial Reports:

The financial reports were reviewed. Questions were deferred to Deborah Standish, Treasurer. Deborah reminded the board that all donations will now be going into the "Donation" account.

The financial reports and disbursements were approved as presented.

Library Director's Report:

Caroline Chatterton presented the Library Director's Report (see attached). Caroline reported that library circulation is up. E-media, Hoopla and Overdrive are doing well. We are giving out a lot of Library cards because of the summer program. The Summer Reading programs have been well attended. More adults have signed up than ever before.

There will be a book signing with Len Senecal on Aug. 18 at 2 PM. Jim Farfaglia will be presenting a "S'mores and Stories" program next month.

We received a grant from the Oswego County Youth Bureau for our Summer Reading program. We were also awarded the Aldi Community Grant and received 4 \$100 gift cards that we will use for adult participant prizes. Upward Graphics has donated a large wall decal that we will be installing at the end of July.

Committee Reports:

- Capital Campaign: Sarah expressed her thanks for the help everyone gave at the chicken BBQ. Maybe we will look into a Sunday Brunch fundraiser at Off-Track Betting.
- Finance: No report.
- Grant: Bid documents will be going out again for the Community Room renovation project in September. We have an extension until June 2023.
- LRSP: Carolyn reported that we had good feedback from our focus groups. She passed out draft copies of the long-range strategic plan for board members to study until the next meeting.
- Policy: Dennis reported that the committee will meet again in mid-August.
- Personnel: No report.
- Safety/Maintenance Committee: Caroline reported that the city installed some of the safety strips on the ramp. The emergency door is still broken. We are going to have to find a company that fixes emergency doors.
Caroline has reached out about active shooter training. There are in-person and streaming training and the library staff is interested in both of types of training.

Unfinished Business:

- Main floor renovation: Caroline has met with Janelle Bossuot from Educational Furnishings. She has sent a questionnaire for the staff to fill out as well as links and brochures to browse for ideas. Janelle is planning an in person visit to take measurements and discuss ideas.
- Community Room Renovation updates: Bid documents will be going out again in September. We have an extension for the grant until June 2023.

New Business:

- Vote to forgive all bills 6 years and older: We are migrating to a new circulation system and we need to clean up our present system. Ellen motioned to forgive all patron bills older than 6 years. Dennis seconded and all approved.
- Nomination and vote of new officers: Pat Kush nominated Ellen Himes for President. Sarah Fay seconded and all approved.
Pat Kush nominated Sarah Fay for VP. Kathy seconded and all approved.
Pat Kush nominated Kathy Sipling for secretary. Sarah seconded and all approved.
Ellen Himes nominated Carolyn Mosier for VP of Finance. Pat Kush seconded and all approved.
Carolyn moved that we accept the slate of officers as stated above. Pat Kush seconded and all agreed.
- Appoint Treasurer: Ellen nominated Deborah Standish as Board Appointed Treasurer. Sarah seconded the motion. All were in favor.
- Trustee Training Record Sheet: A form was passed out for Trustees to record their library training. Trustees need to do at least 2 hours of training. They can check NCLS, or Mid-Hudson to see what is offered.
- Committee Assignments: Trustee Committee assignments for 2022 – 2023 were passed out (see attached).

- NCLS Trustee Nomination: Sarah nominated Carolyn Mosier to the NCLS Board of Trustees. Kathy seconded the nomination and all were in favor.

Public Comments: none

The **meeting was adjourned** at 5:30 PM by Ellen Himes.

Our next meeting is scheduled for Monday, Aug. 29, 2022 at 4:00 PM.

Respectfully submitted,

Kathy Sipling
Secretary