

Fulton Public Library
Board of Trustees

May 23, 2022

Attendance:

Trustees Present: Ellen Himes President, Sarah Fay, Jackie Havener, Pat Kush, Dennis Merlino, Carolyn Mosier, Kathy Sipling, Bob Vayner

Also present: Library Director Caroline Chatterton, and Deborah Standish, bookkeeper

Call to order: The meeting was called to order at 4:00 PM by President Ellen Himes.

Adoption of Agenda:

Dennis Merlino **moved to accept the agenda**, Pat Kush seconded the motion and all approved.

Public Comments: none

Approval of Prior Board Meeting Minutes and Agenda:

Sarah Fay **moved to accept the April 25, 2022 Meeting Minutes**, seconded by Carolyn Mosier. Motion carried.

Review Financial Reports:

The financial reports were reviewed. Questions were deferred to Deborah Standish. There was some discussion about items to adjust for the next budget.

Dennis Merlino **moved to accept the financial reports and expenditures**. Pat Kush seconded the motion and the motion carried.

Library Director's Report:

Caroline Chatterton presented the Library Director's Report (see attached). Circulation dropped a little because the children's room was closed for construction. Also, in-house programming was down because of the construction. Tai Chi classes with Susan have started up. Caroline gave a successful Memoir Presentation to the Women's Club and to the Catholic Daughters group.

The Children's Room renovations are complete and a mini-makerspace has been established in one area.

Committee Reports:

- **Capital Campaign:** Sarah handed out tickets for the June 18th chicken BBQ. We'll have two coolers for drinks to sell and a 50/50 raffle. We should be there at 9:00 – 9:30 to start setting up. Sarah will send out a reminder e-mail.

The library is planning a Thursday, June 9, 4:00 – 6:00 Grand Opening for the Children's Room. There will be a Magic Man, face painting, music, etc.

- Finance: no report.
- Grant: Bid documents went out May 12 for the Community Room renovation project.
- LRSP: Carolyn reported that the committee is finishing up the focus groups. Tom Brown has been acting as the moderator.
- Policy: Dennis reported that the committee is continuing work on the Employee Handbook.
- Personnel: no report
- Safety/Maintenance Committee: no report.

Unfinished Business:

- Community Room Renovation tabled until next meeting.

New Business:

- NCLS Picnic June 16th: There was discussion about closing the library on June 16th in order for library employees to attend the picnic. Caroline surveyed the library staff and they preferred to stay and keep the library open.
- Extra funds from donations and fundraising: After some discussion, Sarah proposed that we use excess operating funds to redesign the main floor. Dennis seconded and all approved.
- Results of the May 17th Budget vote: The Library Tax proposition passed as well as the school budget. Three new library board members were voted in: Donna Jones and Maria Fazzini will serve 5-year terms and David Phares will serve a 4-year term. The new board members have been invited as guests to our June meeting.
- Combining Bank Accounts: After some discussion, Carolyn Mosier moved that the Lucy Salmon and Helen Emmons memorial accounts be combined into one money market account. Ellen Himes seconded the motion and all approved.

Public Comments: none

The **meeting was adjourned** at 5:31 PM by Ellen Himes.

Our next meeting is scheduled for Monday, June 27, 2022 at 4:00 PM.

There will be a Friends of the Library meeting on Wednesday, June 1 at 5:00 PM. All are encouraged to attend.

Respectfully submitted,

Kathy Sipling
Secretary