

**Fulton Public Library**  
**Board of Trustees**

April 25, 2022

**Attendance:**

Trustees Present: Ellen Himes President, Sarah Fay, Jackie Havener, Pat Kush, Dennis Merlino, Carolyn Mosier, and Kathy Sipling  
Trustee absences: Bob Vayner

Also present: Library Director Caroline Chatterton, Sandra DeSantis, bookkeeper, and Deborah Standish, guest

**Call to order:** The meeting was called to order at 4:00 PM by President Ellen Himes.

**Adoption of Agenda:**

Sarah Fay **moved to accept the agenda**, Pat Kush seconded the motion and all approved.

**Public Comments:** none

**Approval of Prior Board Meeting Minutes and Agenda:**

Carolyn Mosier **moved to accept the March 28, 2022 Meeting Minutes**, seconded by Dennis Merlino. Motion carried.

**Review Financial Reports:**

The financial reports were reviewed. Questions were deferred to Sandra DeSantis. The board agreed to delete the word "fines" from the Budget Income worksheet.

Dennis Merlino **moved to accept the financial reports and expenditures**. Carolyn Mosier seconded the motion and the motion carried.

**Library Director's Report:**

Caroline Chatterton presented the Library Director's Report (see attached). The painters for the children's room started today. They are patching and repairing the walls first. Monthly Circulation is up. We are starting our in-person programming. We had an Adult DIY craft program, a Sensory Playtime program and a bookmark making party.

Caroline and Jim Farfaglia presented the memoir project and book to the Volney Seniors group. Sara and Caroline attended the NYLA YSS Conference in Schenectady for some great sessions about youth services.

**Committee Reports:**

- Capital Campaign: We are having a chicken BBQ on June 18 in the pavilion at Bullhead Point. Sarah would like to meet with the committee soon to plan a “grand opening” for the renovated children’s room.
- Finance: no report
- Grant: Can we look into a grant to add some air conditioning to the library?
- LRSP: Working on setting up community focus groups for the library. Tom Brown has agreed to be a moderator. The committee has come up with questions to ask the focus groups.
- Policy: The committee is working on the Employee Handbook.
- Personnel: no report
- Safety/Maintenance Committee: The front door needs fixing again. At this time, masks are optional in the library.

**Unfinished Business:**

- Community Room renovation and timeline were discussed

**New Business:**

- Independent Bookkeeper: Ellen Himes introduced Deborah Standish who works as an Independent Bookkeeper. Sarah Fay motioned to accept Deborah as an Independent Bookkeeper for the Fulton Public Library Board of Trustees for one year at a contracted amount. Pat Kush seconded and all approved.
- Materials Selection Policy: Dennis presented the rewritten policy for Materials Selection. Pat Kush motioned to accept the rewritten policy. Sarah seconded and the motion passed.

**Public Comments:** none

The **meeting was adjourned** at 5:29 PM by Ellen Himes.

Our next meeting is scheduled for Monday, May 23, 2021 at 4:00 PM.

There will be a Friends of the Library meeting on Wednesday, May 4th at 5:00 PM. All are encouraged to attend.

Respectfully submitted,

Kathy Sipling  
Secretary