

Fulton Public Library

Board of Trustees

January 25, 2021

Attendance:

Trustees Present via Zoom: President Jacqueline Havener, Sarah Fay, Ellen Himes, Pat Kush, Carolyn Mosier, Dennis Merlino, Meagan Overton, Kathy Sipling, and Bob Vayner. Also present: Caroline Chatterton, Library Director, and Sandra DeSantis, Bookkeeper.

Call to order: The meeting was called to order via ZOOM (due to *NYS Pandemic State of Emergency*) at 4:03 PM by President Havener.

Adoption of Agenda:

Carolyn Mosier **moved to accept** the agenda with the addition of Budget Tax Cap under Unfinished Business. Sarah Fay seconded and all approved.

Public Comments: Mayor Michaels joined our meeting at 4:20 PM and spoke about how the City could partner with FPL. She would like to bring help bring more community awareness about the library. She spoke of new Parks and Rec Director (Chris Waldron), and new Community Development Director (Brad Broadwell), the DRI, and the West Broadway area that recently was added to NYS Historic Registry. The Mayor asked if we would talk with Friends of Fulton Parks to put up a “Little Library” in the 3rd Ward. She also welcomed a brief library report at monthly Common Council meetings. Trustees expressed appreciation to Mayor Michaels for her advocacy of/collaboration with FPL.

Approval of Minutes:

Pat Kush **moved to accept the December 21 minutes**, Meagan Overton seconded. The motion was approved.

Ellen Himes **moved to accept the December 2 Special Board minutes**, Sarah Fay seconded and all approved.

Review Financial Reports:

Bob Vayner gave the floor to Sandra DeSantis. After a brief discussion, the Board reviewed the A/P Aging Summary, expenditures, budget and balance forms. Dennis Merlino **moved to approve the Financial Reports and Disbursements**, Pat Kush seconded. Motion carried.

Library Director's Report:

Caroline Chatterton presented the Library Director's Report (see attached). Items of note: Christmas Day Storytime was well attended. Curbside crafts remain popular. FPL is collaborating with CNY arts to provide 100 craft bags for their movie day. In February, plans are in place for a Self-Care Saturday (with a possible delivery outreach) and a Mid-Winter Reading Program.

Committee Reports:

- **Capital Campaign:** no report but ideas are “brewing”.

- LRSP: no report
- Personnel: no report
- Grant: no report
- Policy: meeting on February 2 at 10 AM to update the by-laws.
- Safety/Maintenance Committee: Caroline will contact Mayor about meeting regularly.
- Special Committee to Reopen: Some Trustees are attending the virtual NCLS Pandemic Response Plan workshop this week.

Unfinished Business:

Sarah Fay **moved to postpone full audit** to 2022. Dennis Merlino seconded. Discussion was held about finding auditor during the pandemic and just doing a 990 form this year. Motion carried.

The Budget Tax Cap discussion was tabled until February Board Meeting.

New Business: none

The **meeting was adjourned** at 5:15 PM by President Havener.

Our next meeting is scheduled for February 22 at 4 PM.

Respectfully submitted,

Carolyn Mosier, Secretary