

Fulton Public Library
Board of Trustees

April 26, 2021

Attendance:

Trustees Present: President Jacqueline Havener, Sarah Fay, Ellen Himes, Pat Kush, Carolyn Mosier, Dennis Merlino, Meagan Overton, Kathy Sipling, and Bob Vayner.
Also present: Caroline Chatterton, Library Director, and Sandra DeSantis, Bookkeeper.

Call to order: The meeting was called to at 4:02 PM by President Havener.

Adoption of Agenda:

Pat Kush moved to accept the agenda, Sarah Fay seconded the motion and all approved.

Public Comments: none

Approval of Minutes:

Pat Kush moved to accept the March 29 minutes, Kathy Sipling seconded. The motion was approved.

Review Financial Reports:

Bob Vayner gave the floor to Sandra DeSantis The Board reviewed the A/P Aging Summary, expenditures, budget and balance forms. Carolyn Mosier **moved to accept the financial reports and expenditures**. Pat Kush seconded the motions and all approved.

Library Director's Report:

Caroline Chatterton presented the Library Director's Report (see attached). Items of note: The library will be open to the Public on May 3rd with 10 people allowed in the building at a time. "Parent University", new "welcome bags", an LTC grant award for Kindles, Playaways, and community conversations about the digital divide, plus Caroline is investigating options other than Paypal, Sunrise Rotary has written a letter of support to Shineman Foundation on behalf of the library, and the City repaired the sewer pump.

Committee Reports:

- **Capital Campaign:** Sarah Fay reported on plans for Fundraising, with June 5th Chicken BBQ pre-sale tickets turned in by May 24th. Trustees are asked to arrive by 10 AM to help with the BBQ and book raffle. Pat Kush took orders for more hats. Kathy Sipling is ordering FPL masks and getting a price on auto decals.
- **Grant:** no report
- **Finance:** see "New Business"
- **LRSP:** A new 5-year plan needs to be in place for 2022.
- **Personnel:** no report
- **Policy:** no report
- **Safety/Maintenance Committee:** no report

- Special Committee to Reopen: no report

Unfinished Business:

- Now that The Common Council is meeting again, Carolyn Mosier will speak with Ellen Raby about a Proclamation honoring her mother, long time library advocate Marian Stanton.
- Dennis Merlino, Ellen Himes, and Jackie Havener will investigate donation cards at funeral homes.

New Business:

- Dennis Merlino moved **to give all employees a \$1/hour raise** starting July 1, as a way to bridge the minimum wage gap. Sarah Fay seconded the motion and it carried unanimously.
- Carolyn Mosier **moved to accept the proposed 2021-2022 budget** with the new salary increase. It was seconded by Sarah Fay, and all approved.

Trustees were reminded to take advantage of virtual training opportunities offered through NCLS. .

The **meeting was adjourned** at 5:54 PM by President Havener.

Our next meeting is scheduled for May 24, 2021 at 4 PM.

Respectfully submitted,

Carolyn Mosier, Secretary